



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

May 30, 2013

Donna Trull  
88 Day Lily Drive  
Waynesville, NC 28786

Re: **Award Letter**  
Contract ID: DN11237422  
TIP: N/A  
Federal Aid: N/A  
WBS: N/A  
County: Haywood  
Location: IMAP Office  
Description: Janitorial Services  
Bid Opening: May 28, 2013

Dear Ms. Trull:

Trulls Professional Cleaning Services is the lowest responsible bidder for the above reference contract. In accordance with the contract document proof of liability insurance of five hundred thousand dollars (\$500,000.00) and workers compensation insurance must be submitted to this office by Tuesday, June 11, 2103.

The contract availability date for the contract is June 15, 2013. Failure to meet the above deadlines does not justify extension of the contract completion date. The contract will be administered from the IMAP Office in Waynesville, North Carolina. After receipt of the certified copy of the executed purchase order contract, please contact Mr. Roger Ayers at (828) 631-1151 to inform him of when you intend to begin work and arrange for any pre construction conference. All pay requests and any other forms required by the contract will be submitted to his office at 619 Paragon Pkwy Clyde NC 28721.

Thank you for your desire to do business with North Carolina Department of Transportation. Should you have any questions about the above requirement, please contact me at (828) 586-2141.

Sincerely,

*Wanda H. Austin, PE*  
Proposals Engineer

*Fourteenth Division Office*

Phone: (828)586-2141  
4043

253 Webster Road, Sylva, North Carolina 28779

Fax: (828)586-